Welcome to Cherry Creek Schools

To register your student(s), please bring the following documents to either District Admissions office:

1. **BIRTH CERTIFICATE for each student** (copy or original)
   - Kindergarten students must be 5 years old on or before October 1
   - First Grade students must be 6 years old on or before October 1

2. **IMMUNIZATION RECORDS for each student**

3. **PROOF of RESIDENCY AT YOUR ADDRESS**
   If you own your home, please bring one of the following documents:
   - Current Gas or Electric bill (Disconnect and Final notices cannot be accepted)
   - New Warranty Deed, Deed of Trust (within the last 2 months)
   If you currently rent your home, please bring one of the following documents:
   - Current Gas or Electric bill (Disconnect and Final notices cannot be accepted)
   - Current signed lease/rental agreement (within the last 2 months)
   - A NOTARIZED letter from the landlord
   If you are living with another family, please provide ALL of the following documents:
     1. The completed and notarized Cherry Creek School District Co-Resident Registration form or notarized letter from the resident with move in date and expected length of stay
     2. Proof of residency for the owner/renter of the residence (see above)
     3. A current (dated) piece of business mail that you have received at the address. (ie: a bill, bank statement, paycheck stub, etc. or other mail forwarded to you by the US Post Office)
   If you are a Future Resident, please provide the following:
     - For future home purchase: A Purchase Contract with the possession/closing date listed or a letter from the builder with dates listed. (Closing must be within the first semester of registration)
     - For future lease agreements: A signed lease with a move-in-date within the next 2 weeks and receipt of the payment of the first month’s rent paid in full.

4. **PHOTO I.D. of parent/guardian**

5. **COMPLETE ADDRESS and FAX NUMBER of PREVIOUS SCHOOL(S) ATTENDED**

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**District Admissions-West Office**
9150 E. Union Ave.
Greenwood Village, CO 80111
Phone: 720-554-4550
Fax: 720-554-4558
8:00 a.m. – 4:30 p.m.

**District Admissions-East Office**
5416 S. Riviera Way
Centennial, CO 80015
Phone: 720-886-7480
Fax: 720-886-7483
7:30 a.m. – 4:00 p.m.

For Additional Student Registration Information, visit:
http://www.cherrycreekschools.org/Admissions/Pages/Student-Registration-Information.aspx