

# Welcome to Cherry Creek Schools



*To register your student(s), please bring the following documents to either District Admissions office:*

**1. BIRTH CERTIFICATE for each student (copy or original)**

- Kindergarten students must be 5 years old on or before October 1
- First Grade students must be 6 years old on or before October 1

**2. IMMUNIZATION RECORDS for each student**

**3. PROOF of RESIDENCY AT YOUR ADDRESS**

If you **own** your home, please bring one of the following documents:

- Current Gas or Electric bill (Disconnect and Final notices cannot be accepted)
- New Warranty Deed, Deed of Trust (within the last 2 months)

If you currently **rent** your home, please bring one of the following documents:

- Current Gas or Electric bill (Disconnect and Final notices cannot be accepted)
- Current signed lease/rental agreement (within the last 2 months)
- A NOTARIZED letter from the landlord

If you are **living with another family**, please provide ALL of the following documents:

1. The completed and notarized Cherry Creek School District Co-Resident Registration form or notarized letter from the resident with move in date and expected length of stay
2. Proof of residency for the owner/renter of the residence (see above)
3. A current (dated) piece of business mail that you have received at the address. (ie: a bill, bank statement, paycheck stub, etc. or other mail forwarded to you by the US Post Office)

If you are a **Future Resident**, please provide the following:

- For future home purchase: A Purchase Contract with the possession/closing date listed or a letter from the builder with dates listed. (Closing must be within the first semester of registration)
- For future lease agreements: A signed lease with a move-in-date within the next 2 weeks and receipt of the payment of the first month's rent paid in full.

**4. PHOTO I.D. of parent/guardian**

**5. COMPLETE ADDRESS and FAX NUMBER of PREVIOUS SCHOOL(S) ATTENDED**

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*District Admissions-West Office*

9150 E. Union Ave.  
Greenwood Village, CO 80111  
Phone: 720-554-4550  
Fax: 720-554-4558  
8:00 a.m. – 4:30 p.m.

*District Admissions-East Office*

5416 S. Riviera Way  
Centennial, CO 80015  
Phone: 720-886-7480  
Fax: 720-886-7483  
7:30 a.m. – 4:00 p.m.

For Additional Student Registration Information, visit:  
<http://www.cherrycreekschools.org/Admissions/Pages/Student-Registration-Information.aspx>